

25X1A

12 January 1953

25X1A9a ATTN : Chief, Administration Division, [REDACTED]
Miss J. [REDACTED]
Chief, Classification and Wage Division
Request for reclassification of position

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1. In accordance with your telephone conversation this date with Mr. [REDACTED] the memorandum requesting redesignation of position No. 84 from Secretary to Administrative Assistant is being returned for cancellation.
 2. On the basis of a review of the duties set forth in the position description which accompanied the basic request, it would appear that the proper title of this position is Secretary.

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[REDACTED]